

## Respiratory Care Advisory Board Meeting Minutes

Date: 05/03/2023

Time: 10:00 AM

Location: Zoom

**Attendance:** Chrysalis Ashton, Jana Blain, Nikhil Brueggemann, Matt Cochran, Mark Dunneback, Brian Dykstra, Sarah Hartenburg, Kristi Holmes, Matt Knapp, Kim Leonard, Zaundra Lipscomb, Seth Malin, Christy Neve, Susan Pearson, Jason Ramsey, Darrell Ratliff, Julia Sehy

Topic	Discussion:	Action
I. Call to Order	Meeting called to order by Kim Leonard at 10:03 a.m. by Kim Leonard	
II. Welcome & Introductions	<p>New Members:</p> <ul style="list-style-type: none"> <li>• Matt Knapp, System Director for Respiratory at Bronson Hospital</li> </ul>	
III. Review of Minutes	Minutes approved with the listed edits.	<p>Necessary edits:</p> <ul style="list-style-type: none"> <li>• Mark Knapp to Matt Knapp</li> <li>• Include page numbers</li> <li>• Type under Program Outcomes, E. i. – “bust to but”</li> </ul>
IV. Program Outcomes	<p>See included PowerPoint for details</p> <p>A. Board Pass Rates</p> <ol style="list-style-type: none"> <li>1. Since the March 2023 AB meeting, three more 2022 graduates have earned their RRT</li> </ol> <p>B. Program Personnel Survey &amp; Student Surveys</p>	

	<ol style="list-style-type: none"> <li>1. Average ratings for all categories were above 4 on a 5-point Likert scale.</li> <li>2. Overall, great feedback</li> <li>3. Comments:             <ol style="list-style-type: none"> <li>i. More computer resource space should be available at the Culinary and Allied Health Building</li> <li>ii. More faculty and/or clinicians needed for labs and clinic visits</li> </ol> </li> </ol>	
<p>V. Application Process</p>	<ol style="list-style-type: none"> <li>A. 28 Applications             <ol style="list-style-type: none"> <li>1. Four of the applicants are students that stopped out fall 2022.</li> <li>2. Thirteen of the applicants are students applying solely to RCP Program; not dually applied.</li> <li>3. Fifteen of the applicants have applied to RCP and another health program.</li> </ol> </li> <li>B. Holistic Admissions             <ol style="list-style-type: none"> <li>1. Great experience for the first run</li> <li>2. Found areas to improve upon</li> </ol> </li> </ol>	
<p>VI. Program Updates</p>	<ol style="list-style-type: none"> <li>A. Curriculum             <ol style="list-style-type: none"> <li>1. Issues with student knowledge retention                 <ol style="list-style-type: none"> <li>a. May be due to having the summers off-<del>information retention</del></li> <li>b. Developing assignments (SOAPIER) which require students to analyze data, evaluate care, and develop care plans based on National Guidelines.</li> <li>c. Look at curriculum sequencing for opportunities for enhancement                     <ol style="list-style-type: none"> <li>i. Factoring in feedback from students, accreditation site visitors and AB member feedback.</li> </ol> </li> </ol> </li> </ol> </li> <li>B. Lake Michigan College (LMC) Potential Partnership             <ol style="list-style-type: none"> <li>1. LMC requested KVCC explore the potential for satellite campus/off-site lab                 <ol style="list-style-type: none"> <li>a. Greatest challenge – clinical partners in the area</li> </ol> </li> <li>2. Alternatively, a partnership between the two colleges is being drafted.                 <ol style="list-style-type: none"> <li>a. LMC Credits easily transfer to KVCC</li> <li>b. LMC students would meet all the KVCC admission criteria</li> </ol> </li> </ol> </li> </ol>	

	<ul style="list-style-type: none"> <li>c. The LMC students would be KVCC graduates</li> <li>d. This will help increase our applicant pool of qualified individuals.</li> <li>3. Questions/Concerns and comments about the partnership             <ul style="list-style-type: none"> <li>a. Corewell Health South is excited about this potential opportunity and will support this endeavor.</li> <li>b. Dr. Malin agreed this is a better alternative since there is not enough clinical support to increase our student numbers at this time.</li> <li>c. No additional questions or objections voiced regarding the partnership.</li> </ul> </li> <li>4. Additional Conversation regarding RT shortages             <ul style="list-style-type: none"> <li>a. KVCC faculty willing to help with student recruitment/career events</li> <li>b. Corewell South is developing a student pipeline program                 <ul style="list-style-type: none"> <li>i. Apprenticeships (*difference between an apprenticeship and externship lies in what a student has permission to do at the clinical site)</li> <li>ii. Tuition reimbursement and/or covering the cost of tuition.</li> </ul> </li> <li>c. Carelinc is also providing Tuition reimbursement and/or covering the cost of tuition. They also provide flexible scheduling to accommodate.</li> <li>d. Jason Ramsey shared that the current externship model works for some and doesn't for others; the bottom line is that we should be willing to work to raise awareness to the profession and move students into the academic pipeline by being creative.</li> </ul> </li> </ul>	
<p>VII. Community Outreach &amp; Recruitment Efforts</p>	<ul style="list-style-type: none"> <li>A. Health Careers Dinner; March 7, 2023             <ul style="list-style-type: none"> <li>1. Very successful; powerful recruitment tool.</li> <li>2. 1:1 conversation with potential students created significant interest in the RCP program.</li> </ul> </li> <li>B. Piloted a targeted Information Session 03/21/2023             <ul style="list-style-type: none"> <li>1. Susan looked at scheduling these information sessions around pre req course schedules.</li> </ul> </li> </ul>	

	<ol style="list-style-type: none"> <li>2. Instructor invited Susan and Jason to provide class presentation of program to students this fall.</li> </ol> <p>C. HS Health Careers Pipeline Program 04/14/2023</p> <ol style="list-style-type: none"> <li>1. Western invited KVCC to present to the East Kentwood High School students.</li> <li>2. Western will contact us for future career events</li> </ol>	
VIII. Clinical Updates	<p>A. Clinical Rotations</p> <ol style="list-style-type: none"> <li>1. Jason thanked the board for their patience as he learned the clinical landscape</li> <li>2. Will work over the summer on scheduling so that there are no last-minute issues.</li> <li>3. Looking at potentially retooling some of the specialty rotations.             <ol style="list-style-type: none"> <li>a. Some of the 1<sup>st</sup> year students were short-changed</li> <li>b. Will communicate with the board for feedback and suggestions on improving and enhancing this experience.</li> <li>c. Can we move specialty rotations into clinical rotations?</li> </ol> </li> <li>4. 20 students will persist to the fall of 2023 semester.             <ol style="list-style-type: none"> <li>a. May need to look into adding a night-shift rotation.</li> </ol> </li> <li>5. Hospital managers may expect a questionnaire from Jason over the summer. The questionnaire will aid Jason decisions surrounding scheduling clinical rotations.</li> </ol> <p>B. In compliance with CoARC's requirement to provide CI/Preceptor training, Jason will be providing the following this summer:</p> <ol style="list-style-type: none"> <li>1. Develop a CI Training Packet             <ol style="list-style-type: none"> <li>a. This will provide clear expectations and a more cohesive instructional experience to the students.</li> <li>b. Provide a training day in August for CI's</li> </ol> </li> <li>2. Develop a Preceptor-information sheet to outline the following:             <ol style="list-style-type: none"> <li>a. Overall expectations</li> <li>b. Trajesys training and expectations</li> <li>c. Possibly include a 3 to 5-minute video</li> </ol> </li> <li>3. Online learning             <ol style="list-style-type: none"> <li>a. Susan asked if online preceptor training be of interest if continuing</li> </ol> </li> </ol>	<p>Jason will provide CI &amp; Preceptor training materials by August 31, 2023</p> <p>Jason will host a CI training day in August. Date TBD</p>

	<p>education credit was offered?</p> <ul style="list-style-type: none"> <li>i. The general sense was no because some of the hospitals already provide preceptor training.</li> <li>ii. Example: Bronson requires their staff to complete annual Preceptor training and is well received by the staff.</li> </ul> <p>b. Feedback has consistently pointed to a need for a more universal approach to learning.</p>	
IX. Other/ Miscellaneous	<p>A. Addressing “too casual” behavior exhibited by students in clinical sites and classroom/labs</p> <ul style="list-style-type: none"> <li>a. Faculty are working with students to improve professional behavior, dress, and communication skills.</li> <li>b. Susan asked the clinical affiliates to join our efforts and to please reach out if there are concerns.</li> </ul>	
X. Next Meeting	TBA Fall of 2023	
XI. Adjournment	11:00 AM	